

Minister of Music and Discipleship/Education

Newfound Baptist Church

PRIMARY FUNCTION:

Responsible for planning, developing and implementing a comprehensive music and discipleship/education ministry according to church needs, goals and NBC mission. Coordinates all aspects of assigned areas of responsibility to promote spiritual growth, and God-centered praise and worship. This position is directly accountable to the Senior Pastor.

DUTIES AND RESPONSIBILITIES:

Plans, develops, and implements a comprehensive church music ministry including choir(s), vocal and instrumental ensembles, in support of the overall vision and mission of Newfound Baptist Church.

Actively recruits participants for music program and gives assistance, as needed, to achieve optimum use of God given talents.

Coordinates with the Senior Pastor to create and lead meaningful and engaging corporate worship, including choir, vocalists, instrumentalists, sound/light and multimedia technicians, etc., giving direction to various phases of worship services, as needed.

Plans, organizes and leads rehearsals with the choir, soloists/ensembles and instrumentalists to prepare appropriate music for worship services, church programs and events.

Schedules, plans, coordinates, and facilitates appropriate music presentations for special projects and other church related activities, providing counsel and assistance as requested.

Oversees and maintains the music library, materials, supplies, musical instruments, and other equipment useful in the music ministry.

Develops and administers the annual music/discipleship/and education budgets in accordance with the financial policies of the church.

Serves as a staff liaison to church committees, as designated by Pastor. (Nominating, Church Council, etc.)

Develops and implements a comprehensive education/discipleship program according to church needs, goals and NBC mission including assimilation and outreach objectives.

Recruits and trains leaders for all aspects of the education and discipleship ministry, providing leadership and direction, to encourage Christians to serve God using their giftedness.

Plans and coordinates special events, church emphasis and related community outreach events as requested (Live Nativity, Fall Festival, etc.).

Assists the Senior Pastor in the development and implementation of a community outreach program.

Assists in the development and production of church publications, including informational and public relation materials, church website and news releases.

Leads the church to evaluate and select the most appropriate and Biblically accurate curriculum for each of the educational ministries, small groups, etc.

Seeks to provide opportunities for individuals to grow spiritually and strengthen their Christian faith through special training, studies and enrichment activities.

Assists in outreach visitation, hospital visits, and other pastoral duties as needed.

Cooperates with the associational, state, and Southern Baptist Convention leaders in promoting mutual interest activities of the denomination and the church.

Supervises appropriate church staff members and volunteers.

Provides assistance to the senior pastor as requested and performs other duties as required.

Personal Qualifications:

Must be a born again believer with a God given call to the ministry, and affirm the Baptist Faith and Message, adopted June 14, 2000. Requires that high personal, moral and ethical standards be met/demonstrated, including the Biblical qualifications for an ordained minister found in 1 Timothy 3. Membership in Newfound Baptist Church is required with a commitment to attendance and tithing of finances and time. Must successfully pass any and all background research for self and spouse.

Education/Experience:

Prefer Master of Arts in Christian Education/Music or any equivalent degree combination from a Christian school; must have formal music training and exhibit proficiency in voice, conducting, and advanced music skills. Training in current computer technology, programs and applications is required. Prior Minister of Music/Education/Discipleship experience of a minimum of five years is required.